

Document upload and conversion to SharePoint

- **Bulk upload documents from your shared drive**
- **Convert documents from local or network drives into SharePoint's Document Library**
- **Save all different file types**

Upload documents directly into your Document Library in SharePoint

The ability for users of Microsoft's SharePoint Portal to upload documents directly into their document library is a great addition to way their business moves to Microsoft's SharePoint Portal. The SharePoint Solutions Centre offers a great SharePoint utility that will allows new users of SharePoint to upload documents from their network shared drive of document files directly into the Document Library of SharePoint.

The following simple software solution for SharePoint users can be used to bulk upload documents into the appropriate document library folder. This will greatly quicken the change management process to SharePoint.

Figure 1.0 - SharePoint Data Migration screen.

SharePoint Document & Data Migration

If your company has recently adopted the SharePoint Portal technology to help create a document library to manage all your documents and files then you will no doubt be wanting to transfer all your legacy documents into the system at some point.

This simple program will allow you to choose the directory where your folders and files are; select the SharePoint server in your organization you want the files to go to; and finally choose the specific document library that has been created on your Portal.

You are also given the option of only uploading certain file types and renaming the document folders you would like to have in your document library.

For more information about document migration to SharePoint please contact the SharePoint Solutions Centre at info@sharepointsc.com.

More from the SharePoint Solutions Centre



- Drag and Drop your emails directly into SharePoint Document Library folders in your email account.
- Auto generate document folders under your inbox that you can drag emails into that will enter straight into your Document Library.
- Integrate Lotus Notes and Outlook straight into SharePoint.
- Save documents directly into your SharePoint document library.

Contact Details

For additional information regarding SSC, or for a demonstration of the software please contact us at info@sharepointsc.com.



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